

BARABOO COMMUNITY DEVELOPMENT AUTHORITY

101 South Blvd., Baraboo WI 53913
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Carolyn Wastlund, Chair
Joan Fordham, Vice Chair
Stuart Koehler, Treasurer

Cliff Bobholz
Heather Kierzek
Joel Petty
Dean Skare

Mission Statement: To ensure affordable, attractive housing and to foster business and community development consistent with the general plan of the City

This meeting is open to the public. With the health concerns regarding COVID-19, anyone appearing in person will be required to socially distance themselves.

There will be no in person meeting; all attendees will be through remote participation

Remote participation at this meeting is allowed, and members and the public wanting to participate remotely must dial:

Join Zoom Meeting

<https://zoom.us/j/91941225256?pwd=SVZUMzdMbFF4NW5oamR2YlJlZlZUT09>

Meeting ID: 919 4122 5256

Password: 3b1mcd

Conference Call: 866-588-5787; Conference Code: 3839544760

Agenda for the Monthly Meeting of the Board of Commissioners of the Baraboo CDA **Tuesday May 5, 2020 7:00 PM**

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| I. <u>Call to Order</u> | Wastlund |
| II. <u>Roll Call</u> | Cannon |
| III. <u>Note Compliance with the Open Meeting Law</u> | Wastlund |
| IV. <u>Approval of Agenda</u> | Action |
| V. <u>Approval of Minutes</u> | |
| 1. Meeting of March 3, 2020 | Action |
| 2. Meeting of March 30, 2020 | Action |

VI. Announcement of Public Events

VII. Public Comment

No formal CDA action will be taken during this meeting on any topic brought up in public comment that is not on this agenda. Issues raised by the public may become a part of a future agenda. Items brought up in public comment that are already included on the meeting's agenda will not be discussed by the Board at this time.

VIII. Receipt of Financial Statements and Approve Vouchers and Journal Entries

1. April 1, 2020 through April 30, 2020 Vouchers
2. Financial Statements March, 2020
3. Vacancy Report
4. Outstanding Loan Report
5. Bank Balances

IX. Executive Director's Report

Update on City Projects

X. Committee Reports – Action by the CDA Board may be taken on any and all of the Committee Report items:

1. **BEDC** Wastlund
2. **Executive Committee** Wastlund
 - Authorizing the Executive Director to sign and execute all Department of Housing and Urban documents, Wisconsin Housing and Economic Development documents and housing and Community Development Authority contracts.
 - Adoption of the following HUD Forms
 - HUD50077-CR Civil Rights Certification
 - HUD 50077-SL Consistency with Consolidated Plans or State Consolidated Plan
 - HUD 50071 Influence of Federal Transactions
 - HUD SF-LLL Disclosure of Lobbying Activities
3. **Finance Committee** Wastlund
 - 2019 Budget Amendments for CDA accounts
 - Writing off delinquent debts owed to the CDA
4. **Loan Review Committee** Fordham

XI. Old Business

1. Update on CDA Projects
 - a) Web site
2. Pet policy updates

XII. New Business

1. Consideration and discussion of authorizing the Executive Director to sign and execute all Department of Housing and Urban documents, Wisconsin Housing and Economic Development documents and housing and Community Development Authority contracts

2. Consideration and discussion of adoption of the following HUD Forms
 - a) HUD50077-CR Civil Rights Certification
 - b) HUD 50077-SL Consistency with Consolidated Plans or State Consolidated Plan
 - c) HUD 50071 Influence of Federal Transactions
 - d) HUD SF-LLL Disclosure of Lobbying Activities
3. Consideration and discussion of 2019 Budget Amendments for CDA accounts
4. Consideration and discussion of writing off delinquent debts owed to the CDA

XIII. Board Member Referrals

No formal CDA action will be taken during this meeting on any topic brought up in board member comment that is not on this agenda. Issues raised by the board may become a part of a future agenda. Items brought up in board member comment that are already included on the meeting's agenda will not be discussed by the Board at this time.

XIV. Public Comment

No formal CDA action will be taken during this meeting on any topic brought up in public comment that is not on this agenda. Issues raised by the public may become a part of a future agenda. Items brought up in public comment that are already included on the meeting's agenda will not be discussed by the Board at this time.

XV. Adjournment

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (101 South Blvd. or phone ((608) 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request